

## ISP – Students’ Package

A thorough preparation and the willingness to learn together are an important basis to ensure the success of an International Short Program. This is a shared responsibility of both WU and participating international students.

Please be assured that all academic and social activities will be organized in accordance to public health requirements.

### WU’s responsibilities:

- Organizing the academic program (incl. pre-course assignment) in an on-campus or distance-learning format
- Providing course materials
- Providing platforms to work and to meet up at and providing accounts for all online platforms
- Organizing an extracurricular intercultural program to ensure the best possible (virtual) exchange for all participating students outside of the (digital) classroom
- Providing pre-program information on all aspects of the program, organization of an (online) preparatory meeting
- For WU students some programs can be recognized as regular business courses at WU given that the courses are completed successfully. For credit transfer options see the programs’ factsheets on each website.
- For ISPs abroad: for WU students the ECTS credits earned at the summer programs organized by WU can be confirmed (either partly or fully) as "IBW International Experience" (IBW-Auslandserfahrung) in the international business administration major (IBW) if courses are completed successfully.
- For ISPs abroad: Providing services (meals, accommodation etc.) according to the individual program’s website information (exception: partner university programs such as CUHK, SMU, CBS; ENGAGE.EU Summer School)

### Students’ responsibilities:

- Regular class attendance and punctuality, willingness to participate in team and group works, and willingness to cooperate with fellow students, lecturers and staff
- Proactively participating in all mandatory courses and (live online) sessions
- Participating in extracurricular intercultural exchange sessions to ensure the best possible exchange for all participating students outside of the (digital) classroom
- Taking the pre-course exam or assignment and attending the preparatory meeting
- Participating in the course and program evaluation processes
- Observing WU’s general code of conduct (please see [We@WU online](#)) the ISPs data protection and guidelines document.
- For ISPs abroad:
  - Bearing additional costs (insurance, meals, accommodation, visa, flights etc.) not stated in the included services on each program’s website.
  - On-schedule arrival and check-in prior to the program start (the day before the first lecture day at the latest)